

<b>OFFICE USE ONLY</b>	
Intake Appointment	
Date:	
Time:	

Application Date: \_\_\_\_\_

**Contact Information** (please print neatly)

Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ SIN#: \_\_\_\_\_ Birth Date: \_\_\_\_\_

**Background Information**

Gender: \_\_\_\_\_  Prefer not to say      Marital Status:  Single  Married or equivalent  Prefer not to say

# of dependents: \_\_\_\_\_  Prefer not to say

Do you consider yourself:  First Nations  Registered/Treaty Indian  Metis  Inuit  Not Indigenous  Prefer not to say

Do you identify with a specific Nation, Band, Territory or cultural group (specify): \_\_\_\_\_

Do you speak any Indigenous languages (specify): \_\_\_\_\_

Do you have stable housing?  Yes  No      How did you find out about the CCLP? \_\_\_\_\_

Are there any medical issues that might affect your ability to work?  Yes  No

Would any of the following affect your ability to work in some fields?  Disability  Illness  Prefer not to say

Do you have a current driver's license?  No  Yes

Do you have a reliable insured vehicle?  No  Yes (specify):  Car  Truck  Van

What tools or equipment do you have?  Safety boots  Gloves  Rain gear

**Employment History**

Employment Status:  Employed  Self-Employed  Unemployed  Not in the labour force

Job Title: \_\_\_\_\_ Name of Company: \_\_\_\_\_ How long did you work there? \_\_\_\_\_

Full-time  Part-time  Wage  Other: \_\_\_\_\_ Reason for leaving? \_\_\_\_\_

What is your career goal? \_\_\_\_\_ What job are you most interested in obtaining? \_\_\_\_\_

What jobs best suit your skills and abilities? \_\_\_\_\_

**What jobs are you willing to accept?**

- Carpentry     Drywall     Gardening     Maintenance     Packing/moving     Retail     Tree pruning
- Construction     Landscaping     House cleaning     Mechanical repair     Painting     Roofing     Yard work
- Demolition     Electrical     Janitorial     Office     Plumbing     Site clean-up

**Education and Special Training**

Last grade level completed:  College (specify program): \_\_\_\_\_  University (specify program): \_\_\_\_\_

**What job-related training or courses have you taken?**

Certificate/Diploma  First Aid  Serving it Right  Super Host  Time Management  Trade  WHMIS 2015

Other: \_\_\_\_\_

## Cool Aid Employment Services Participation Agreement

If you have a problem with drugs/alcohol that has not been addressed, we suggest you focus on this before attempting a job search. You are welcome to discuss your concerns with us while addressing this issue.

Initials

\_\_\_\_\_ If I accept a job, I will go to the job and will work to the best of my ability.

\_\_\_\_\_ I will dress appropriately for the job.

\_\_\_\_\_ If I cannot find the job site I will call the CCLP coordinator immediately and ask for directions.

\_\_\_\_\_ If I have a problem with an employer, leave a job site for any reason, or intend not to return when I am expected, I will call the CCLP coordinator immediately.

\_\_\_\_\_ I must be sober, and not smell of alcohol or be under the influence of any drugs when I go to a job.

\_\_\_\_\_ Inappropriate behavior, such as verbal or physical aggression will not be tolerated.

\_\_\_\_\_ I will not ask the employer for advances or for more money than I was told prior to expect.

\_\_\_\_\_ I will not bring anyone to the jobsite without prior consent of the CCLP coordinator.

\_\_\_\_\_ I understand that failure to abide by the above policies and procedures may result in dismissal from the Community Casual Labour Pool.

Name *(please print)*: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CCLP Coordinator: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_