

Job Title: Bingo Coordinator

Location: Sandy Merriman House (809 Burdett Ave.)

Reports to: Christine O'Brien

Hours of Work: Two hours

Days of Work: Once a Week

Job Description: Organizing and Facilitating Bingo Events.

Typical Duties and Responsibilities: Creating Bingo cards and taking inventory of materials. Organizing events and calling out the game.

Skills/Abilities Required:

1. Ability to use computer to make bingo cards.
2. Comfortable calling out the game.

Skills/Abilities Optional:

1. Experience working with vulnerable adults.

Volunteer Requirements:

1. Interview with the Cool Aid Volunteer Administrator or Program Manager.
2. Completed Cool Aid Volunteer Application.
3. Completed Consent to a Criminal Record Check for Volunteers. Paid for and completed by Cool Aid.
4. Criminal Record Clearance to work with vulnerable adults.
5. Completed Cool Aid Orientation.
6. Completed Training shift.