



CASUAL POSITION VACANCY (External)

Internal Candidates: Please forward **letter of interest and resume** in confidence to James MacIntosh, 102-749 Pandora Avenue, Victoria BC, V8W 1N9, or email jmacintosh@coolaid.org.

External Candidates: Please complete the online **Application for Employment form** found here <https://coolaid.org/join-us/employment/job-application/>

Job Title: Janitor

Vacancy Status: Casual

Program: Residential Services

Work Location: Rock Bay Landing

Start Date: Immediately

End Date: N/A

Hours of Work: Must be available for day and evening shifts

Work Days: As needed

Shift: Day, Evening

Hourly Wage Rate: \$16.35 - \$19.07

Benefits: This position will receive 9.8% on top of gross earnings in lieu of vacation and statutory holidays

Job Classification: Unique

Union: BCGEU

Collective Agreement: Community Social Services

Job Summary

The Janitor reports to the Building Supervisor or designate and is responsible for providing a range of services that promote a positive appearance of the facility for both clients and staff. Working in conjunction with others, this position ensures that areas are clean and free of hazards.

Qualifications

Grade 10 plus one (1) year of recent related experience. WHMIS is required.

Required to complete the Ministry of Public Safety and Solicitor General Criminal Record Check prior to commencement of employment.

Skills & Abilities:

- Current WHMIS Certificate
- Demonstrated knowledge of sanitation processes and universal precautions
- Demonstrated ability to communicate effectively with others
- Demonstrated ability to collaborate with others effectively
- Demonstrated physical ability to carry out the duties of the position
- Demonstrated ability to organize work
- Demonstrated ability to operate related equipment
- Demonstrated ability to apply and follow safe work procedures
- Ability to participate as a team member with other staff to ensure a safe and caring environment by performing duties such as reporting emergency issues, attending meetings, working well with others, and sharing knowledge and information.
- Act within the spirit and intent of the Society's/Shelter's Policy and Procedures