



POSITION VACANCY (Internal & External)

Internal Candidates: Please submit **letter of interest and resume** in confidence to Felicia Rozon, 101-749 Pandora Avenue, Victoria, BC V8W 1N9; or email hire@coolaid.org

External Candidates: Please complete the online **Application for Employment form** found <https://CoolAid.org/apply>

Job Title: Junior Cook

Vacancy Status: Casual

Program: Residential Services

Work Location: Food Services Program

Anticipated Start Date: Immediately

Anticipated End Date: N/A

Hours of Work: Varied, per program needs

Work Days: Varied, per program needs

Shift: Day

Start Time: 10:00am

End Time: 6:00pm

Hourly Wage Rate: \$17.79-\$20.72

Benefits: This position will receive 9.8% on top of gross earnings in lieu of vacation and statutory holidays.

Job Classification: Cook

Union: BCGEU

Collective Agreement: Community Social Services

Job Summary

The Junior Cook is primarily responsible for delivering and serving meals at assigned buildings with the utmost concern for food safe practices and customer service. This position also assists with service during meal times, interacts with the tenants, and assists with cooked and non-cooked food preparation where required.

Qualifications

Minimum of two (2) years' experience in small and large quantity food service environment. The successful incumbent will have also completed Grade 12 along with a recognized twelve (12) month program in cooking. **Junior Cooks must possess a current Driver's Licence and clear Driver's Abstract as well as Food Safe Level 1 certification** – please indicate on your application whether you possess these items.

Required to complete the Ministry of Public Safety and Solicitor General Criminal Record Check prior to commencement of employment.

Skills & Abilities

- Demonstrated knowledge of sanitation processes
- Demonstrated ability to communicate effectively both verbally and in writing
- Demonstrated ability to work with others respectfully and cooperatively
- Demonstrated physical ability to perform the duties of the job
- Demonstrated ability to organize and manage work
- Demonstrated ability to operate related equipment
- Demonstrated ability to understand and maintain client/worker boundaries
- Demonstrated ability to apply and follow safe work procedures